



**Tally**

POWER OF SIMPLICITY



# Certificate of Merit

This certificate is awarded to

**Vidhya K G**

Son/Daughter of

**Gopinath**

for successfully completing

**Certificate Program in Financial Accounting**

and securing Grade A

Place of Issue: Bengaluru  
Date Certified:  
Release: 25-Nov-2019  
6.5



**Manish Chowdhary**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Certificate No: 906179949

Institute Name  
**Infotech Solutions**

*Tally Education Pvt. Ltd., a group company of Tally Solutions Pvt. Ltd., is the only entity authorised to issue certifications on Tally.*

This certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)

## Syllabus

### Certificate Program in Financial Accounting

Fundamentals of Accounting  
Journalising and Posting of Transaction  
Maintaining Chart of Accounts in TallyERP 9  
Fundamentals of Inventory Management  
Maintaining Stock Keeping Units  
Recording Day to Day Transactions  
Accounts Receivable and Payable Management  
Banking  
Allocation and Tracking of Expenses and Incomes  
MIS Reports  
Storage and Classifications of Inventory  
Management of Purchase and Sales Cycles

Price Levels and Price Lists  
Manufacturing Process  
Goods and Services Tax  
Tax Deducted at Source (TDS)  
Securing Financial Information  
Data Management and Financial Year End Process

#### Other Professional Skills

Business English  
Office Automation  
Employability Skills

### Tally Certifications

Basic	Advanced	Comprehensive
TallyACE	TallyPRO	TallyGURU
*Basics of Tally	GST using Tally	ACPFAT
*Financial Accounting using Tally	GCC VAT using Tally CPFA	

*\*Available in Schools & Colleges only*

### Overall Grade

Grade	Description
A <sup>+</sup>	$\geq 75\%$
A	$\geq 60\% < 75\%$
B	$\geq 36\% < 60\%$
Not Pass	$< 36\%$